

# Independent Living Fund Scotland



## Northern Ireland Stakeholder Group Meeting Minutes

Tuesday 24 August 2021



Easy Read





The meeting happened on Tuesday 24 August 2021 from 11am to 1pm.



The meeting happened on Zoom.

## Who was at this meeting?

### Permanent Members

David McDonald

Kieran McCarthy

Collette Jones

Niqi Rainey

### Affiliate Members

Amanda Paul

Bryan Myles





## **From Independent Living Fund Scotland**

Harvey Tilley

Linda Scott

Lee House



## **Who could not come?**

### **Permanent Members**

Frances McHugh

### **From Independent Living Fund Scotland**

Liam Hargan

Liz McGarrity



## **Actions from this meeting**

1. Linda will check with the Data Protection Officer to see how long Zoom recordings can be kept.

2. Lee will add to the Minutes of past meetings, when people left the meeting early.

3. Lee will add Advance Care Planning to the next meeting's agenda.

4. Members who are happy to, will email David, Linda and Lee to say their email addresses and phone numbers can be shared in the Group.

5. David will be in touch with the members who have left, to thank them and let them know they are welcome back at any time.

6. David, Lee and Linda will get in touch with other members to see if they still want to be members.

7. Lee and Linda will look at maybe booking a room for the November meeting to be in person.



## 1. Welcome and Introductions

David welcomed everyone.

He asked if everyone was okay with the meeting being recorded. Everyone agreed.



## 2. The Minutes of the last Meeting



Everyone agreed the Minutes were fine.

Alannah will put them on the website.

### Action Points from the last meeting



Action 1. Lee will add the Charter for Involvement to the next meeting's agenda.

This has been done.



Action 2. Lee will send Easy Read draft documents to the Group by email.

This still needs to be done.



Action 3. Lee will email the Group to see who is happy for their email address to show in group emails. He will also ask to see if they want to carry on being part of the Group.

This has been done.



Action 4. Lee will send out a Doodle Poll to choose a meeting date for the Group to look at the Your Responsibilities guide.

This has been done.



### **3. Any other things we need to talk about**

David and Linda talked about how long to keep video recordings of the meetings.

The Group agreed that the recordings should be kept until the Minutes are agreed at the next meeting.

Linda will check about data protection.



David said that he is part of the Advanced Care Planning Group.

He has asked if another member will come to these meetings to tell the Group about their work.



David asked everyone to decide if they were happy for their email address and phone number to be shared by:

- David
- Linda
- Lee

#### 4. Staff members

David said that these people have left the Stakeholder group:



- Victor McCarthy
- Valerie McCarthy
- Richard Sale

David will write and thank them.



The Group talked about getting in touch with Stakeholders who have not been to meetings for a while.

Lee will try and find their contact details and send them a letter asking if they still want to be part of the Group.

Linda told the Group:



- there was an article in the June Newsletter to invite more people to join
- 1 person was interested but couldn't come to this meeting
- she will send them the meeting notes



The Group talked about meeting in person next time.

Lee and Linda will look into this before the meeting in November 2021.



## 5. The plan to open the fund again in Northern Ireland



Harvey said:

- there is progress
- if Independent Living Fund Scotland are told yes, then there will be a lot of work to do
- early 2022 might be the earliest that applications are allowed

## 6. Award Manager Support and Guidance Session



David said this session is happening on 26 August 2021 and that Members are welcome to come.

## 7. Update about the Charter for Involvement



Linda said:

- the action plan will be on the website as soon as possible
- each Stakeholder Group meeting from November onwards will talk about progress

## 8. Update about Available Income Policy



Linda said there are differences between Scotland and Northern Ireland for this policy.

She said that the Northern Ireland Sponsor Team would like the changes to happen at the same time as the Fund opens again.

Linda said that updating this policy would be helpful because there will be fewer other policies needed.

## 9. Updates about other policies



The Department of Health in Northern Ireland said that Trusts can keep making COVID-19 sustainability payments until the end of March 2022.

This means that Independent Living Fund Scotland can keep making flexible policy changes until the end of March 2022.



Harvey talked about the progress of the 5 hundred pound Thank You payments.

These are for Personal Assistants in Scotland.



The information has been shared with the Northern Ireland Department of Health.

We don't know yet if payments are going to be made in Northern Ireland.

## 10. Any other business

Niqi said that there is a problem with some insurance for Personal Assistants.

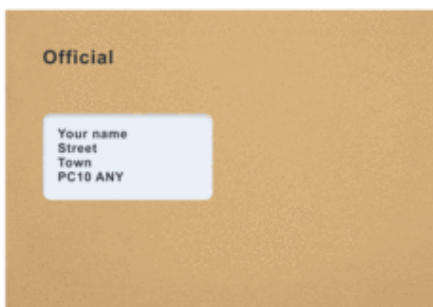


Some of the terms and conditions by Fish Insurance have changed and it could be a problem.

Bryan said that there is a list of other insurers on CILNI's website.



Linda said that Independent Living Fund Scotland could publish a list of choices on our website and tell staff about this issue.



Linda said that Independent Living Fund Scotland have sent a letter to all recipients.

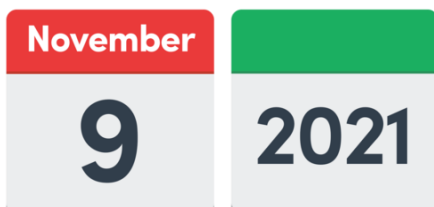


In this document 'recipient' means someone who is given money by the Independent Living Fund Scotland.



The letter tells them that there are local lateral flow tests ready for Personal Assistants.

## 11. Dates and times of the next 4 meetings



Tuesday 9 November 2021



Tuesday 8 February 2022



Tuesday 10 May 2022



Tuesday 9 August 2022



All the meetings will be from 11am to 3pm.



This is the end of the Minutes.